

Union County TEAMS Charter School

Official Minutes-BOT Meeting of April 15, 2021

Meeting Call to Order **7:06pm**; Pledge of Allegiance conducted by Board President.

In Attendance:

Mr. Clarence Beverly, President, BOT
Mr. Leroy Canady
Mr. Bruce Williams
Mr. Lafayette Little-Avant

Mrs. Sheila L. Thorpe, Executive Director/Founder
Dr. Otis A. Richardson, Business Administrator/Board Secretary
Ms. Emma Johnson, Treasurer
Mr. Joseph Wenzel, Esquire, Board Attorney

Not Attending:

Mr. Reggie Piggee, Vice-President, BOT

Welcome from Board President

Welcome to a Business Meeting of the Union County TEAMS Charter School Board of Trustees. It is our hope that you will find the meeting both informative and interesting. We thank you for taking time to attend and be a part of this session. Please be advised that this and all meetings of the Board of Trustees are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided.

Session for Public Comments

Opened and closed by Board President with following statements:

“Any member(s) of the public wishing to speak may do so at this time.”

“Seeing that there is no person seeking to speak, the session for public comments is now closed.”

Approval of Minutes

Approve Minutes of March 18, 2021

Motion made by B. Williams, seconded by L. Little-Avant.

Roll Call Vote: *Motion carried unanimously.*

**I. STATE OF THE SCHOOL
Executive Director’s Update**

○ **Learning Center Update**

Learning center is going forward, but not as well attended as planned for. Average daily attendance is twelve (12), as opposed to the seventy-five (75) hoped for.

School admin recommendation is to continue with the center and offer it to all parents/students who responded positively in favor of returning to on-site learning this school year.

- **Re-opening Plan Update**
School Admin conducted survey of current enrolled families, received 60% response. Survey summary reflected that majority of respondents are opposed to students returning to on-site learning model this school year.
Considering this feedback, along with other negative factors, School Admin recommendation is to continue VOL thru end of this school year, except for those students wishing to participate at the Learning Center.
- **Enrollment Update**
Demographics are unchanged from last month (total of 392). Charter allowance of 440 for 2021-22 should be attained; 142 applicants on file are currently being screened for potential acceptance.
- **ESSER Project Concepts / Proposal(s)**
 - Testing Data:** Benchmark testing data to be uploaded into system on 4/16/21, per ESSER participation guidelines.
 - Equipment / Educational Programs**
 1. **HVAC Upgrades** – Procurement and installation of HEPA Air Purifier units (inclusive of replacement filters inventory) for all UCT classrooms/admin offices at SBC and SMC campuses.
Target date for completion - 8/31/2021.
 2. **School Day Extension** - Develop and implement After-School /Accelerated Learning program, to begin September 2021, and carryforward thru August 2023.
 3. **Summer School** - Develop and implement **Summer Learning Academies** program, to begin September 2021, and carryforward thru August 2023.
- **Outdoor June Graduation**
ED discussed outdoor graduation concept for June commencement exercises. Location being negotiated is Faith Christian Outreach Center (corner of 5th Street and Central Ave). Target date is 6/15/21.

II. PERSONNEL

ED advised that school admin will be adding (significant) certificated staff in major areas. Will also be looking for personnel with SEL backgrounds.

III. FINANCE

1. **NJSIG Safety Grant Application**

The Business Administrator recommends, and I so move approval of the application for a Safety Grant Award from New Jersey Schools Insurance Group (NJSIG) in the amount of \$2,000 for school year 2021. Funds provided thru the grant will be utilized to support COVID-19 related cleaning and sanitizing costs at the SBC and SMC campuses.

Motion made by L. Little-Avant, seconded by B. Williams.

Roll Call Vote: *Motion carried unanimously.*

2. Finance Report

The Business Administrator recommends, and I so move adoption of the following financial reports:

- Secretary's Reports for Period Ending 03/31/2021
- Treasurer's Reports for Period Ending 03/31/2021
- Accounts Payable/Vendor Payments Reports for 03/01/2021 thru 03/31/2021
- Payroll Reports for 03/01/2021 thru 03/31/2021

Motion made by B. Williams, seconded by L. Little-Avant.

Roll Call Vote: *Motion carried unanimously.*

Board President called for adjournment motion.

Motion made by B. Williams, seconded by L. Little-Avant.

Roll Call Vote: *Motion carried unanimously.*

Meeting was adjourned at 7:57pm.

Next Meeting

Thursday, May 20, 2021, to be conducted via Remote Access, in accordance with new State Legislative guidelines.

Submitted for the Public Record,

Otis A. Richardson, MBA, PhD, CSBA
Business Administrator/Board Secretary